



ABOUT THE NATIONAL SPORTS INSTITUTE OF MALAYSIA (ISN)

The National Sports Institute of Malaysia (ISN) is an agency under the Ministry of Youth and Sports and is responsible for the delivery of Elite Athlete preparation programs towards major International events such as the Olympics, World Championships, Asian and Commonwealth Games.

ISN is striving to take Malaysian sports to new heights of sustainable achievement through the development of an improved high performance delivery system (Podium Programme). ISN is hiring a team who will develop, manage and execute the programme, and is looking for suitable candidates with the right experience and capabilities to apply.

POSITION TITLE – SPORT MANAGER

TASKS AND RESPONSIBILITIES:

- Design and manage the sport's long term High Performance Plan with targets and incentives together with the Head of the Project Management Office, Coaches and Sports Scientists.
- Manage Athletes and Coaches at competitions. Create and administer logistics plans for international and domestic competitions, camps and team travel.
- Manage the sport's finances.
- Implement the selection procedures, roles and responsibilities for the athletes, coaches and additional support staff for training, competitions and position within the sports program.
- Manage communication and reporting between Coaches, Athletes, Sport Science/Medicine services, National Sport Associations and other stakeholders.
- Benchmark against international trends in training, performance, coaching and support services to innovate athlete preparation towards targeted results.

MINIMUM QUALIFICATIONS REQUIREMENT AND EXPERIENCE:

- Degree in Management, Coaching or Sports Science.
and/or
- More than 2 years of experience in a management role.
- In depth knowledge of the sport of the job application.
- Understanding or keen desire to learn the administration of strategy, finance, program monitoring and integrated team work.

TRAITS AND PERSONALITY:

- Strong management and communication skills within a multicultural environment
- Demonstrated commitment to ongoing professional development
- Problem resolving mentality
- The ability to work as a member of a team as well as autonomously

SALARY RANGE:

Commensurate with qualifications and experience

Those interested, please submit a copy of your latest CV to ***podiumjobsisn@gmail.com***